

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: 24 OCTOBER 2017 AGENDA ITEM NO. 4

REPORT OF: Chief Executive, Corporate Finance Manager

SUBJECT: WELSH LOCAL GOVERNMENT PROVISIONAL  
SETTLEMENT AND COUNCIL FUND REVENUE  
BUDGET 2018/19

RECOMMENDATIONS OF REPORT: To note the verbal report.

DECISION: To note the verbal report.

REASON FOR DECISION: As described in the verbal report.

CONSULTATIONS  
REQUIRED/CARRIED OUT: N/A.

RESOURCE IMPLICATIONS: N/A.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 25<sup>th</sup> October 2017

SIGNED



(Proper Officer)

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**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                    **24 OCTOBER 2017**                    **AGENDA ITEM NO. 5**

**REPORT OF:**                            **Chief Executive**

**SUBJECT:**                                **ANNUAL PERFORMANCE REPORT 2016/17**

**RECOMMENDATIONS OF REPORT:**    To endorse the 2016/17 Annual Performance Report for publication.

**DECISION:**                                As detailed in the recommendation.

**REASON FOR DECISION:**                As in the report.

**CONSULTATIONS  
REQUIRED/CARRIED OUT:**                The Annual Performance Report must be approved by the full Council before publication.

Consultation is undertaken throughout the year by Cabinet and Overview and Scrutiny Committees reviewing the quarterly performance reports.

A report on the full year's progress against the Improvement Plan 2016/17 was presented to Cabinet in June 2017.

**RESOURCE IMPLICATIONS:**                There are no specific resource implications within this report.

**DECLARATIONS OF INTEREST:**                None.

**DISPENSATIONS**                                None.

**DATE PUBLISHED:**                        25<sup>th</sup> October 2017

**SIGNED**



**(Proper Officer)**

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**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                    **24 OCTOBER 2017**                    **AGENDA ITEM NO. 6**

**REPORT OF:**                            **Chief Executive**

**SUBJECT:**                                **FLINTSHIRE PUBLIC SERVICES BOARD REVIEW  
AND WELL-BEING PLAN DEVELOPMENT**

- RECOMMENDATIONS OF REPORT:**
- (1) That Members are assured of the level of progress that the Flintshire Public Services Board (PSB) has made to date;
  - (2) That the PSB themes/priorities for the Well-being plan are supported;
  - (3) That Members support the level of progress of the various strategic partnerships; and
  - (4) That Members note the next steps outlined and the timeframe around delivery.

**DECISION:**                                As detailed in the recommendations.

**REASON FOR DECISION:**                As in the report.

**CONSULTATIONS  
REQUIRED/CARRIED OUT:**                The Flintshire Public Services Board (PSB) has engaged with both key partners and also, the general public, in the preparation of the Assessment of Well-being for Flintshire.

The PSB will also engage with key partners in the area who have an interest in the well-being of Flintshire in the preparation, implementation and delivery of the Well-being Plan.

**RESOURCE IMPLICATIONS:**                Administrative support for the Board is provided by Flintshire County Council. This includes:

- Ensuring the Board meets regularly;
- Preparing the agenda and commissioning papers for meetings;
- Co-ordinating the annual governance assessment of the Board and its sub groups;
- Inviting participants and managing attendance;
- Co-ordinating the development and publication of the Well-being Plan;
- Production of the annual report; and
- Preparation of evidence for scrutiny.

This arrangement will be reviewed annually.

Resource implications to deliver the PSB priorities will be considered on an ongoing basis via the current arrangements that are in place to support the Flintshire PSB.

**DECLARATIONS OF INTEREST:**

None.

**DISPENSATIONS**

None.

**DATE PUBLISHED:**

25<sup>th</sup> October 2017

**SIGNED**



**(Proper Officer)**

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**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**            **24 OCTOBER 2017**            **AGENDA ITEM NO. 7**

**REPORT OF:**                    **Chief Officer (Social Services)**

**SUBJECT:**                        **CORPORATE SAFEGUARDING POLICY**

**RECOMMENDATIONS OF REPORT:**

- (1) Cabinet is assured that work is being undertaken to improve corporate arrangements for safeguarding children and adults; and
- (2) Cabinet to approve the Corporate Safeguarding policy for publication and implementation.

**DECISION:**                        As detailed in the recommendations.

**REASON FOR DECISION:**        As in the report.

**CONSULTATIONS  
REQUIRED/CARRIED OUT:**

Chief Officers, and the Corporate Safeguarding Panel have been consulted on this policy, and it has been circulated to services through the Corporate Safeguarding Panel. The draft policy has also been considered by Corporate Resources Overview and Scrutiny Committee.

**RESOURCE IMPLICATIONS:**


There are resource implications for rolling out a training programme to ensure employees have the skills and knowledge for the Council to identify potential safeguarding issues and know how to make a referral. This will be managed within existing budgets.

**DECLARATIONS OF INTEREST:**    None.

**DISPENSATIONS**                    None.

**DATE PUBLISHED:**                25<sup>th</sup> October 2017

**SIGNED**

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**(Proper Officer)**

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**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**            **24 OCTOBER 2017**            **AGENDA ITEM NO. 8**

**REPORT OF:**                    **Chief Officer (Social Services)**

**SUBJECT:**                        **STRATEGIC REVIEW OF THE CARE SECTOR**

**RECOMMENDATIONS OF REPORT:**

- (1) Cabinet to accept the report;
- (2) Cabinet to agree publication; and
- (3) Cabinet to agree the approach to Welsh Government for them to respond to the needs of the care sector.

**DECISION:**                        As detailed in the recommendations.

**REASON FOR DECISION:**            As in the report.

**CONSULTATIONS  
REQUIRED/CARRIED OUT:**

A steering group has been established to oversee the work, which met for the first time on 3<sup>rd</sup> May. The group has a diverse membership and includes Registered Managers of Care Homes and Domiciliary Care providers, officers within the Council and partners from the Third Sector. The meetings have driven the direction of the work.

Between June and September 2017, Osterley Associates offered a business diagnostic to providers across the residential and nursing sectors who were based within Flintshire on behalf of the Council. Osterley Associates is an independent consultancy which was established in 2014 to provide business sustainability support to community based businesses and stakeholders. Often the businesses in these groups are micro or family run and as such do not access mainstream support.

Owners and managers from 18 homes were interviewed by an experienced business adviser and a diagnostic review was completed, 2 homes declined the offer and 4 were unable to schedule an interview in the timescale.

The feedback received has mainly focused on the issue of recruitment and retention in the sector and the purchase of consumables, utilities, equipment and waste services.

**RESOURCE IMPLICATIONS:**

A Planning and Development Officer in Social Services has been developing this report since 1<sup>st</sup> April on a secondment basis and has now returned to her substantive post.

Colleagues in IT are supporting with the development of a Provider Portal, which will also be in the central hub for a local marketing and recruitment campaign for the care sector.

The development and implementation of the short, medium and long term initiatives identified will require further work in the Social Services Planning and Development Team. This will be managed from existing resources.

**DECLARATIONS OF INTEREST:**

None.

**DISPENSATIONS**

None.

**DATE PUBLISHED:**

25<sup>th</sup> October 2017

**SIGNED**



**(Proper Officer)**

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**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**            **24 OCTOBER 2017**            **AGENDA ITEM NO. 9**

**REPORT OF:**                    **Chief Officer (Organisational Change)**

**SUBJECT:**                        **INCOME GENERATION POLICY**

**RECOMMENDATIONS OF REPORT:**    That Members note and approve the Income Policy attached to the report.

**DECISION:**                        As detailed in the recommendation.

**REASON FOR DECISION:**            As in the report.

**CONSULTATIONS  
REQUIRED/CARRIED OUT:**            Consultation has been undertaken with all Portfolio service areas and Cabinet Members.

**RESOURCE IMPLICATIONS:**            The Council currently receives around £10.5m from its services in relation to fees and charges and this report seeks to ensure that this income stream is regularly reviewed and that as a minimum those services move to recover their costs for the services they provide in the next 12 to 24 months and thereafter are subject to annual inflationary increases.

The Council will need to continue to pursue all opportunities for charging for services in order to maximise its external income for the future.


Within our financial plans we have set a target of £500,000 in increased income, this is a recurring amount which is proving challenging to deliver.

**DECLARATIONS OF INTEREST:**            None.

**DISPENSATIONS**                        None.

**DATE PUBLISHED:**                    25<sup>th</sup> October 2017

**SIGNED**

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**(Proper Officer)**

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**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                    **24 OCTOBER 2017**                    **AGENDA ITEM NO. 10**

**REPORT OF:**                            **Chief Officer (Streetscene and Transportation)**

**SUBJECT:**                                **OUTCOME OF THE ACTIVE TRAVEL  
CONSULTATION PROCESS**

**RECOMMENDATIONS OF REPORT:**      That Cabinet approves the content of this report and the submission to Welsh Government (WG).

**DECISION:**                                As detailed in the recommendation.

**REASON FOR DECISION:**                As in the report.

**CONSULTATIONS  
REQUIRED/CARRIED OUT:**                Sustrans Active Travel Journey Planner Workshop held at Ysgol Glan Abert, Bagillt in the Autumn 2016. Flintshire Disability Forum at Llys Jasmine, Mold on 23<sup>rd</sup> March. Flintshire Disability Forum at Burntwood Court, Buckley on 11<sup>th</sup> April. Flintshire Disability Forum at Llys Eleanor, Shotton on 19<sup>th</sup> April. Sustrans Active Travel Journey Planner Workshop held at Mold Alun School on 24<sup>th</sup> April. Local Access Forum at Wepre Visitor Centre on 5<sup>th</sup> May. Local Members and Community and Town Councils at County Hall, Mold on 30<sup>th</sup> and 31<sup>st</sup> May. Statutory 12 week consultation between 3<sup>rd</sup> July and 24<sup>th</sup> September 2017. The draft INM and schedule and the revised ERM was made available online and emails were sent to a wide range of stakeholders including Local Members and Town and Community Councils. Mold Town Hall drop in event on 20<sup>th</sup> July. Holywell Connects Office drop in event on 3<sup>rd</sup> August. Deeside Leisure Centre drop in event on 8<sup>th</sup> August. Flint Pavillion drop in event on 5<sup>th</sup> September.

**RESOURCE IMPLICATIONS:**                In 2016/17 Welsh Government provided

£10,000 to Flintshire to create and consult on the active travel maps required as part of the duty in the Act. For 2017/18 a further £10,000 has been provided for development of the INM.

Staff resources used to deliver the active travel duties have significantly exceeded the funding allocated to Welsh Government to date.

**DECLARATIONS OF INTEREST:**

None.

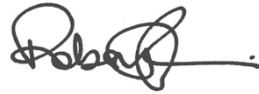
**DISPENSATIONS**

None.

**DATE PUBLISHED:**

25<sup>th</sup> October 2017

**SIGNED**



**(Proper Officer)**

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**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                 **24 OCTOBER 2017**                 **AGENDA ITEM NO. 11**

**REPORT OF:**                         **Chief Officer (Streetscene and Transportation)**

**SUBJECT:**                             **ADOPTION OF ZONE 3 DEESIDE INDUSTRIAL  
PARK**

**RECOMMENDATIONS OF REPORT:**

- (1) That Cabinet approves using Section 228 of the Highways Act as a mechanism to adopt the highways within Zone 3 of Deeside Industrial Park; and
- (2) That Cabinet approves reallocating the commuted sum funding which is being proposed by WG, to improve the footways to provide a fully integrated cycle network serving each business located within Zone 3.

**DECISION:**                             As detailed in the recommendations.

**REASON FOR DECISION:**             As in the report.

**CONSULTATIONS  
REQUIRED/CARRIED OUT:**             With businesses – in respect of land ownership issues.

Formal notification of the Council's intention to adopt the highway network will be advertised on the site and in the local press.

Further consultation is required in respect of the Traffic Order which will be undertaken in the form of a local drop in event for all businesses.

A formal consultation process will be required prior to the introduction of the Traffic Order.

**RESOURCE IMPLICATIONS:**             The highway network within Zone 3 will

become the responsibility of Flintshire County Council, once the network has been adopted.

Staff from Streetscene and Transportation portfolio will design and manage the construction of the new facilities.

**DECLARATIONS OF INTEREST:**

None.

**DISPENSATIONS**

None.

**DATE PUBLISHED:**

25<sup>th</sup> October 2017

**SIGNED**



**(Proper Officer)**

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**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**            **24 OCTOBER 2017**            **AGENDA ITEM NO. 13**

**REPORT OF:**                    **Chief Executive**

**SUBJECT:**                        **WELSH IN THE WORKPLACE POLICY**

**RECOMMENDATIONS OF REPORT:**

- (1) To be assured that work is being undertaken to comply with the Welsh Language Standards;
- (2) To adopt the Welsh in the Workplace policy; and
- (3) To receive annual reports on work carried out to meet the Welsh Language Standards.

**DECISION:**                        As detailed in the recommendations.

**REASON FOR DECISION:**        As in the report.

**CONSULTATIONS  
REQUIRED/CARRIED OUT:**        Consultation has been undertaken with the workforce, the Council's Welsh Language Network and with Chief Officers.

**RESOURCE IMPLICATIONS:**        A corporate budget is in place to support employees attend Welsh Language skills training. Developing an understanding and support of the policy will be important; the launch of the policy will need to be supported by awareness sessions which will also dispel misunderstanding and preconceptions about the Welsh Language.


**DECLARATIONS OF INTEREST:**    None.

**DISPENSATIONS**                    None.

**DATE PUBLISHED:**                25<sup>th</sup> October 2017



**SIGNED**

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**(Proper Officer)**

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**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                    **24 OCTOBER 2017**                    **AGENDA ITEM NO. 14**

**REPORT OF:**                            **Chief Executive**

**SUBJECT:**                                **ARMED FORCES COVENANT ANNUAL REPORT**

**RECOMMENDATIONS OF REPORT:**

- (1) Endorse the positive progress made in meeting the Armed Forces Covenant and support the commitments for further improvement; and
- (2) Approve the Armed Forces Annual Report prior to approval by full Council and publication on the Council's website.

**DECISION:**                                As detailed in the recommendations.

**REASON FOR DECISION:**                As in the report.

**CONSULTATIONS  
REQUIRED/CARRIED OUT:**                The Armed Forces Steering Group has been involved in the activities and improvements identified in the Annual Report.

**RESOURCE IMPLICATIONS:**                There are no financial resource implications arising directly from this report. Covenant Funds are available from the MoD which will be pursued to support projects and activities across Flintshire to support the Covenant.

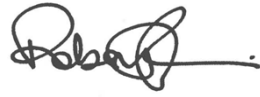
Employees in public facing services will complete basis awareness training to develop a better understanding of the needs of the Armed Forces Community.

**DECLARATIONS OF INTEREST:**                None.

**DISPENSATIONS**                                None.

**DATE PUBLISHED:**                        25<sup>th</sup> October 2017

**SIGNED**

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**(Proper Officer)**

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**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                    **24 OCTOBER 2017**                    **AGENDA ITEM NO. 16**

**REPORT OF:**                            **Chief Officer (Organisational Change)**

**SUBJECT:**                                **BAILEY HILL - HERITAGE LOTTERY FUND STAGE  
2 APPLICATION**

**RECOMMENDATIONS OF REPORT:**

- (1) To agree the Council's position and contributions towards the project as outlined in the report; and
- (2) To give delegated authority for submission for the Stage 2 Heritage Lottery Application, in line with the position and contributions outlined (subject to minor changes) by the Chief Officer (Organisational Change) in consultation with the Cabinet Member for Education.

**DECISION:**                                As detailed in the recommendations.

**REASON FOR DECISION:**                As in the report.

**CONSULTATIONS  
REQUIRED/CARRIED OUT:**                A wide programme of public consultation was completed during the initial scoping of the project in 2011/12. This included open days, questionnaires and a brain storming exercise with stakeholders and partners. The results helped to form the project scope.

Extensive consultation has been carried out in the last 12 months to form the activity and development plan.

**RESOURCE IMPLICATIONS:**                A capital allocation of between £0.050m and £0.100m towards the play area at Bailey Hill to be taken from the 2019/10 capital allocation for play areas.

The project is being managed by the Principal Museums Officer. The post-

holder has considerable experience and success in delivering Heritage Lottery Projects.

The Chief Officer (Organisational Change) will be involved overseeing this work including concluding agreement with each of the three partners.

**DECLARATIONS OF INTEREST:**

Councillors Bithell and Thomas.

**DISPENSATIONS**

None.

**DATE PUBLISHED:**

25<sup>th</sup> October 2017

**SIGNED**



**(Proper Officer)**

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**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                    **24 OCTOBER 2017**                    **AGENDA ITEM NO. 18**

**REPORT OF:**                            **Chief Executive, Chief Officer (Organisational Change)**

**SUBJECT:**                                **COUNTY HALL CIVIC CAMPUS AND EWLOE OFFICE RE-LOCATION – OUTLINE PLAN**

- RECOMMENDATIONS OF REPORT:**
- (1) To agree the move of County Hall office staff to Ewloe Offices within the scope and financial envelope outlined in the report;
  - (2) To agree the phased plan for staff moves as detailed in the report; and
  - (3) To agree to a targeted developer competition to develop further the masterplan ideas for the County Hall campus site.

**DECISION:**                                That the following resolutions replace the above recommendations outlined in the report:

- (1) That a business case be approved for detailed consultation with Trade Unions and the workforce and for consideration in the 2018/19 budget; and
- (2) That a masterplan be commissioned for the County Hall campus and tenders be invited for the demolition for Phases 3 and 4.

**REASON FOR DECISION:**                    As in the report.

**CONSULTATIONS REQUIRED/CARRIED OUT:**                    None at this stage.

**RESOURCE IMPLICATIONS:**                    The office move could be potentially achieved without any major additional

investment. A breakdown of costs was appended to the report.

This piece of work, if agreed to proceed, would become a major priority for both Chief Officers (Organisational Change) and the assets and IT teams. In addition preparatory work will take place with the Human Resource and Learning and Development Teams to ensure staff are ready and maximise the benefit of working in a modern and open plan building.

**DECLARATIONS OF INTEREST:**

None.

**DISPENSATIONS**

None.

**DATE PUBLISHED:**

25<sup>th</sup> October 2017

**SIGNED**

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**(Proper Officer)**



FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: 24 OCTOBER 2017 AGENDA ITEM NO. 19

REPORT OF: Chief Officer (Education and Youth), Chief Officer (Organisational Change)

SUBJECT: CONTRACT PROCUREMENT REPORT FOR CONNAH'S QUAY HIGH SCHOOL

RECOMMENDATIONS OF REPORT: That Cabinet approve that the Council legally contract with the proposed company to enable commencement for the construction of the capital improvement project at Connah's Quay High School.

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As in the report.

CONSULTATIONS REQUIRED/CARRIED OUT: Planning application approval has been granted.

RESOURCE IMPLICATIONS: A project team is in place to deliver the project.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 25<sup>th</sup> October 2017

SIGNED



(Proper Officer)

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**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:** **24 OCTOBER 2017** **AGENDA ITEM NO. 20**

**REPORT OF:** **Chief Officer (Governance)**

**SUBJECT:** **DIGITAL PRINT SERVICE**

**RECOMMENDATIONS OF REPORT:**

- (1) That Cabinet notes the appointment of a pool of suppliers on a 2 year contract that will ensure the Council obtains the most economically advantageous terms for its colour printing needs;
- (2) That, in light of the reducing demand for print services, the digital print service be revised and the interim establishment structure attached at Appendix B be approved.

**DECISION:** As detailed in the recommendations.

**REASON FOR DECISION:** As in the report.

**CONSULTATIONS REQUIRED/CARRIED OUT:** This proposal has been considered by the Corporate Resources Overview and Scrutiny Committee.

The Digital Print team has been involved in reviewing the options for the service and are aware of the proposals in this report.

**RESOURCE IMPLICATIONS:** The need for colour printing varies slightly from year to year. A representative “basket” of typical print jobs/volumes over the last twelve months has been used to calculate the future annual cost of externalised services based on the tender prices submitted and current low volume colour printing costs.

Savings generated from the Council will

come from a reduction in the budget allocated to Digital Print and will reflect savings from cutting the operating budget (netted off by reducing the income target and a £20,000 contingency to cover the higher costs incurred in low volume colour printing).

**DECLARATIONS OF INTEREST:**

None.

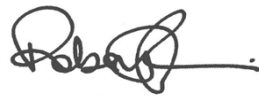
**DISPENSATIONS**

None.

**DATE PUBLISHED:**

25<sup>th</sup> October 2017

**SIGNED**



**(Proper Officer)**

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